



Board of Trustees Meeting

Monday, March 21, 2016

Conference D Room

6:30 p.m.

Call to Order – Tom Prosapio, Board Chair

Determination of a Quorum

Reading of the Mission and Vision

- + **Mission:** Davis County Hospital is committed to working together to deliver high quality, patient centered care with integrity and trust.
- + **Vision:** Our vision will be realized when:
 - Patients, family, and friends have exceptional experiences at Davis County Hospital;
 - Highly qualified, engaged employees look forward to coming to work every day;
 - Medical Providers voice their pride in being members of the Davis County Hospital Medical Staff; and
 - Our community views Davis County Hospital as an indispensable resource.

Recognition of Visitors

Approval / Changes to Agenda

Discussion/ **Action**

Audience request to speak

(Per hospital board policy, only 15 minutes is allowed for this portion of the meeting)

Health Information Management Departmental Report

Information/Discussion

* Lissa Jarr, Health Information Management Manager

Quality

Inform/Discuss/Action

Compliance / HIPAA / Revenue Cycle Report – Kendra Warning

Information/Discussion

Ancillary Report – Rod Day

Information/Discussion

Quality Report – Denyse Gipple

Information/Discussion

Critical Access Hospital (CAH) Report – Denyse Gipple

Information/Discussion

Click [HERE](#) to review the Revised Policy Statement and Annual Reviews

New Policy

Discussion/ **Action**

- **Health Information Management**
 - 1) Confidential Paper shredding

Revised Policy Statement

Discussion/ **Action**

- **Health Information Management**
 - 1) Alternate Media Document
 - 2) Daily Quality Check of Indexed Batches
 - 3) Discharge Reconciliation
 - 4) MPF Quality Review
 - 5) Listing of Professionals Documenting in Medical Records
 - 6) Log in to MPF One Content
 - 7) Log Out/Exit McKesson Patient Folder
 - 8) Loose Batch and Outpatient Batch Preparation
 - 9) Loose Report Deficiency Analysis
 - 10) Medical Record Removal



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- 11) Missing Encounter Reconstruction
- 12) Online Coding
- 13) Online Review of Medical Records
- 14) Printing from MPF One Content
- 15) Quality Control and Indexing
- 16) Scanning
- 17) Verification of Dictation Deficiency Completion

- **Infection Prevention**

- 1) Bloodborne Pathogen Plan
- 2) TB Exposure Control Plan
- 3) Respirator Plan

Annual Reviews

Discussion/ **Action**

- **Health Information Management**
- **HIPAA Security**
- **Infection Prevention Plans**
 - 1) Bloodborne Pathogen Plan
 - 2) TB Exposure Control Plan
 - 3) Respirator Plan
- **Laboratory**
- **Material Management**
- **Safety and Security**

Credentials

- * **Initial Appointments**

Discussion/ **Action**

- 1) Gabriel Anders, D.O.; Emergency Medicine; Courtesy
- 2) Haleigh Skaggs, A.R.N.P.; Family Nurse Practitioner; Affiliate
- 3) Susan Turner, A.R.N.P.; OB/Gyn Nurse Practitioner; Affiliate

- * **Initial Reappointments**

Discussion/ **Action**

- 1) Susan Hanson, A.R.N.P.; Emergency Medicine; Affiliate
- 2) Mohammad Hassan, M.D.; Emergency Medicine; Courtesy

- * **Reappointments**

Discussion/ **Action**

- 1) Dustin Bozwell, C.R.N.A.; Anesthesia; Affiliate
- 2) John (Andy) Bukaty, D.O.; Emergency Medicine; Courtesy
- 3) Jenna Cook, M.D.; Emergency Medicine; Courtesy
- 4) Vicki Giesselmann, A.R.N.P.; Emergency Medicine; Affiliate
- 5) Joseph (Jeremy) Kruser, A.R.N.P.; Emergency Medicine; Affiliate
- 6) Melissa Mahon, C.R.N.A.; Anesthesia; Affiliate
- 7) Trina Settles, D.O.; Family Practice; Active
- 8) Seldon Spencer, M.D.; Neurology/Sleep Disorder; Courtesy

- * **Increase in Privileges**

Discussion/ **Action**

- 1) Sean Brodale, D.O.; Family Practice/Emergency Medicine; Active



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Finance

- [January / February 2016 Strategic Measures](#) – Kendra Warning
- [January / February 2016 Financial Report](#) – Kendra Warning
- [January / February 2016 Warrants](#) – Kendra Warning

Inform/Discuss/Action
Information/Discussion
Information/Discussion
Discussion/ **Action**

People / Service

- Medical Staff Report – Dr. Robert Floyd, Chief of Staff
- CNO Report – Sue Pankey
- CEO Report – Kirby Johnson
- Mercy Report - [February / March](#) 2016

Inform/Discuss/Action
Information/Discussion
Information/Discussion
Information/Discussion
Information/Discussion

Board

- Chair's Comments – Tom Prosapio
 - * Library Donation
- Comments – Trustees

Inform/Discuss/Action
Information/Discussion
Discussion/ **Action**
Information/Discussion

Consent Agenda

Minutes

- * [Board of Trustees Finance Committee Meeting](#)
- * [Board of Trustees Meeting](#)
- * [Board of Trustees Ad-hoc Committee Meeting](#)
- * [Board of Trustees Special Meeting](#)
- * [Board of Trustees Special Meeting](#)
- * [Board of Trustees Finance Committee Meeting](#)

Inform/Discuss/Action
Discussion/ **Action**
January 12, 2016
January 18, 2016
January 18, 2016
February 4, 2016
March 7, 2016
March 7, 2016

Board

Regular Meeting - Monday, April 18, 2016

Adjourn

Inform/Discuss/Action

Action

Educational Material

[Mission, Vision, Strategic Objective, Goals, Deliverables](#)

Information
Information