

JOB DESCRIPTION

Position: Registered Nurse

POSITION TITLE: Registered Nurse	DEPARTMENT: Acute Care
APPROVED BY: CNO	IHA JOB CODE: Click here to enter text.
LATEST REVIEW OF JOB DESCRIPTION: 03/2018	LATEST REVISION OF JOB DESCRIPTION: 03/2018
FORMER REVISION: 09/2016	EXEMPTION STATUS: Exempt Non-exempt X

Job Summary:

Knows and applies current nursing theory, principles of care and nursing procedures in performing the following functions appropriate to the age of the patient, maintains a safe and clean care environment, quality improvement, assists in the supervision of the Patient Care Technician , actively and consistently contributes to department operations and communications, behaves in a manner consistent with the mission and objectives if Davis County Hospital and performs other duties as requested.

JOB QUALIFICATIONS:

Education and Training:

Graduate from an accredited school of Nursing. Bachelor's degree preferred.

Licensures/ Certifications:

Current Registered Professional Nurse licensure in the State of Iowa. BLS within 30 days of employment. ACLS/PALS within one year of hire.

Experience:

One year experience in Medical/Surgical nursing preferred.

Skills and Abilities:

Good verbal and written communication skills. Motor coordination and manual dexterity required. Adaptable to changing work schedules and patient needs.

REPORTING RELATIONSHIPS:

Reports to: Patient Services Manager

Supervises: Patient Care Technician

Essential Duties and Responsibilities

The following description of job responsibility and standards is intended to reflect the major responsibilities and duties of the job, but is not intended to describe minor duties and other responsibilities as may be assigned. All are essential job functions according to ADA guidelines and are listed in order of importance.

1. Provides holistic, age appropriate total patient care demonstrating the ability to assess patient and situation needs and problems.

2. Assist medical provider's with rounds, treatments and procedures providing timely noting and implementation of medical provider orders.
3. Demonstrates thorough, concise and timely documentation, shift reports and verbal communications. Communicates pertinent patient information and unit information to medical providers, ER/ House supervisor, and other appropriate persons while maintaining client confidentiality.
4. Responds rapidly and effectively during emergency situations.
5. Maintains own clinical skills staying current in skills, equipment and trends in nursing. Efficiently and effectively provides total patient care including assessment, cares, teaching, care planning, rehabilitation, medication, treatments, activities of daily living, discharge planning, etc.
6. Assist in the orientation of new personnel.
7. Serves on committees and attends meetings actively participating. Follows and assists in the implementation of policies and procedures.
8. Communicates with others (verbally and in writing) in an appropriate and timely manner, demonstrating tact, sensitivity, and ability to deal with people beyond giving and receiving instructions.
9. Adheres to and promotes the established values of the organization, i.e., customer service, safety, compliance standards and all others.

PCT, LPN, RN and HS– Physical Demands

	Nvr 0 %	Rare 1-5	Seld 6-19	Occas 20-33	Freq 34- 66	Cont 67- 100		Nvr 0 %	Rare 1-5	Seld 6- 19	Occas 20-33	Freq 34- 66	Cont 67- 100
LIFT							PHYSICAL ACTIVITIES						
1 - 10 lbs.							Balancing						x
11 - 20						x	Bend/Stoop					x	
21 - 35					x		Twisting				x		
36 - 50				x			Crouch/Squat					x	
51-65			x				Kneeling				x		
66-75		x					Crawling				x		
CARRY							Sitting						
1 - 10 lbs.						x	Standing						x
11 - 20							Walk-Level						x
21 - 35					x		Walk-Uneven		x				
36 - 50				x			Climb Stairs				x		
51-65			x				Climb Ladder		x				
66-75		x					Reach Over shlder					x	
PUSH							Reach-at or below shlder						
1 - 10 lbs.						x	Pushing					x	
11 - 20						x	Pulling					x	
21 - 35				x			Lifting					x	
36 - 50			x				Use Arms					x	
51-65		x					Use Wrists						x
66-75		x					Use Hands						x
PULL							Grasping						
1 - 10 lbs.						x	Fingering				x		
11 - 20						x	Foot Control		x				
21 - 35				x			Repetitive Motion- typing				x		
36 - 50			x				Talking					x	
51-65		x					Hearing					x	
66-75		x					Vision						x
							Tasting/Smelling						
							Feeling						

Physical Requirements:

Medium to Heavy Work

Working Conditions:

The worker is subject to hazards: including a variety of physical conditions such as proximity to mechanical parts and chemicals including odors.

The worker at times is required to wear a facemask, gown, and/or gloves.

Employees in this job classification have been identified as having the likelihood of occupational exposure to blood and other potentially infectious materials, therefore are included in the OSHA Exposure Control Plan with its specifications for preventing contact with the above materials.

Visual Acuity Requirements:

CLOSE INSPECTION. This is a minimum standard for use with those whose work deals largely with preparing and analyzing data and figures, accounting, transcription, computer terminal, extensive reading, visual inspection involving small defects, small parts, operation of machines (including inspection), using measurement devices, assembly or fabrication of parts at distances close to the eyes.

Intellectual and Emotional Requirements:

1. Adaptability to accepting responsibility for the direction, control, or planning of an activity.
2. Adaptability to situations involving the interpretation of feelings, ideas, or facts in terms of personal viewpoint.
3. Adaptability to influencing people in their opinions, attitudes, or judgments about ideas or things.
4. Adaptability to making generalizations, evaluations, or decisions based on sensory or judgmental criteria.
5. Adaptability to making generalizations, evaluations or decisions based on measurable or verifiable criteria.
6. Adaptability to dealing with people beyond giving and receiving instructions.
7. Adaptability to performing under stress when confronted with emergency, critical, unusual, or dangerous situations; or situations in which working speed and sustained attention are make-or-break aspects of the job.
8. Adaptability to situations requiring the precise attainment of set limits, tolerance, or standards.
9. Adaptability to performing a variety of duties, often changing from one task to another of a different nature without loss of efficiency or composure.

JOB DESCRIPTION FORM

Position: Licensed Practical Nurse

POSITION TITLE: LPN	DEPARTMENT: Acute Care
APPROVED BY: CNO	IHA JOB CODE: Click here to enter text.
LATEST REVIEW OF JOB DESCRIPTION: New March 2018	LATEST REVISION OF JOB DESCRIPTION: Click here to enter text.
FORMER REVISION: Click here to enter text.	EXEMPTION STATUS: Exempt Non-exempt <input checked="" type="checkbox"/>

Job Summary:
 Knows and applies current nursing theory, principles of care and nursing procedures in performing the following functions appropriate to the age of the patient, maintains a safe and clean care environment, quality improvement, assists in the supervision of the Patient Care Technician, actively and consistently contributes to department operations and communications, behaves in a manner consistent with the mission and objectives of Davis County Hospital and performs other duties as requested.

JOB QUALIFICATIONS:

Education and Training: Graduate from an accredited school of nursing with licensed practical nurse.

Licensures/ Certifications: Current LPN licensure in good standing with the State of Iowa, BLS within 60 days of employment. IV certification preferred.

Experience: Minimum of 3 years experience in hospital setting preferred.

Skills and Abilities: Good verbal and written communication skills. Motor coordination and manual dexterity required. Adaptable to changing work schedule and patient needs.

REPORTING RELATIONSHIPS:

Reports to: Registered Nurse/House Supervisor/Department Manager	Supervises: Assist in supervision of Certified Nurse's Aide
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Essential Duties and Responsibilities

The following description of job responsibility and standards is intended to reflect the major responsibilities and duties of the job, but is not intended to describe minor duties and other responsibilities as may be assigned. All are essential job functions according to ADA guidelines and are listed in order of importance.

1. Provides holistic, age appropriate total patient care demonstrating the ability to assess patient and situation needs and problems.

2. Assist medical providers with rounds, treatments and procedures within your scope of practice. Provide timely noting and implementation of medical provider's orders.
3. Demonstrates thorough, concise and timely documentation, shift reports and verbal communications. Communicates pertinent patient information and unit information to medical providers, house supervisor, and RN providing oversight on medical unit, while maintaining client confidentiality.
4. Responds rapidly and effectively during emergency situations.
5. Maintains own clinical skills staying current in skills, equipment and trends in nursing. Efficiently and effectively provides total patient care including assessment, cares, teaching, rehabilitation, medications, treatments, activities of daily, discharge planning, etc.
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1 - 10 lbs.							Balancing						x
11 - 20						x	Bend/Stoop					x	
21 - 35					x		Twisting				x		
36 - 50				x			Crouch/Squat					x	
51-65			x				Kneeling				x		
66-75		x					Crawling				x		
CARRY							SITTING						
1 - 10 lbs.						x	Standing						x
11 - 20							Walk-Level						x
21 - 35					x		Walk-Uneven		x				
36 - 50				x			Climb Stairs				x		
51-65			x				Climb Ladder		x				
66-75		x					Reach Over shlder					x	
PUSH							REACH-AT OR BELOW SHLDER						
1 - 10 lbs.						x	Pushing					x	
11 - 20						x	Pulling					x	
21 - 35				x			Lifting					x	
36 - 50			x				Use Arms					x	
51-65		x					Use Wrists						x
66-75		x					Use Hands						x
PULL							GRASPING						
1 - 10 lbs.						x	Fingering				x		
11 - 20						x	Foot Control		x				
21 - 35				x			Repetitive Motion- typing				x		
36 - 50			x				Talking					x	
51-65		x					Hearing					x	
66-75		x					Vision						x
							TASTING/SMELLING						
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